



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

Building Permit Application Process

1. Submit completed City of Whittier Building Permit & Certificate of Occupancy application.
2. Pay the \$20.00 permit fee when you submit your application.
3. The application should include drawings of your proposed work.
4. If required, the application should include a copy of the State Fire Marshall approval certificate. See attached for more information.
5. If the building permit is for other than residential single family or duplex, you must include a Land Use Permit Certification form.
6. The application will be reviewed by the Public Works Department and you will be notified within 10 business days, except when your construction plans are not consistent with established ordinances and city regulations (such as setbacks).
7. The application will then be referred to the Planning Commission for further review.

Should you have any questions, please contact the Director of Public Works at (907) 472-2327 ext. 114.